

Send Test Invites:

<u>Located:</u> In the right corner of the Distribution Manager Tab

<u>Use:</u> Allows you to send out sample invites to get feedback and review your changes without locking your survey to edits.





Quick Send:

<u>Located:</u> In the upper right corner of the invite via email wizard

<u>Use:</u> allows you to skip over some of the steps to quickly send out live invites to your survey * Please make sure you have customized your invite

before using this feature







<u>Located:</u> In the Home tab, to the right of all your active surveys

<u>Use:</u> Allows you to quickly view that specific survey in each of our tabs.

SM- Survey Manager

DM- Distribution manager

RM- Report Manager

EM- Export Manager





